



The Butler Radio Network
Presents the

53rd Annual Spirit of Christmas Parade

November 25, 2017 5:30pm

2017 theme: *A Cartoon Christmas*



Entry Registration Form

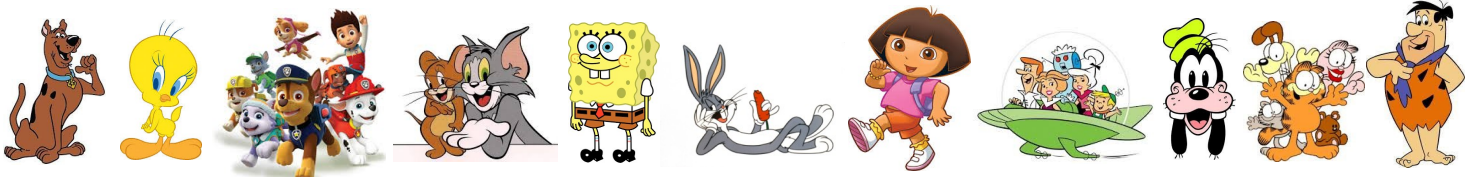
ENTRY DEADLINE:
NOON ON
OCTOBER 31, 2017
NO EXCEPTIONS

ENTRY TYPES

- **Service:** (police, fire, rescue) Complete section I
- **Walking:** Complete section II
- **Float:** Complete section III

THEME

The 2017 theme is *A Cartoon Christmas*. Parade entries and floats are encouraged to use the parade theme as the basis of their design. Any type of cartoon is acceptable from classic to current—it does not have to be a holiday cartoon.



GENERAL RULES...Please read carefully

- This is a nighttime parade...all entries must incorporate the use of lights on their unit. This includes floats, marching units, and walking entries.
- The parade will be held rain, snow or shine. You are responsible for the warmth and comfort of your group. Please dress accordingly.
- Each parade entry must submit a completed application with the appropriate fee. All applications must be received by noon on October 31, 2017. **NO EXCEPTIONS.** Entries received after this date will not be accepted.
- Each entry will receive an information packet with line-up number & setup location, parade map, and parade-day instructions by November 17, 2017.
- Each entry will be given a setup location where they will be able to gather with their group to prepare and set up their parade entry prior to the parade. The setup location is determined by the parade committee, based on a number of factors including size of float, number of members, and location in the parade lineup. All entries must line up in their assigned location...No Exceptions!
- Keep pace during the parade. Please allow approximately 30 feet between you and the entry in front of you. Do not follow too closely or lag too far behind.
- **No candy may be thrown from floats. This is for the safety of the children watching the parade.** We don't want children hit by flying candy or running into the street to retrieve candy. If you want to pass out candy, you may have walkers with your entry hand it to spectators along the parade route. **This is a potentially serious liability. Please keep the parade safe for all involved.**
- Floats can be entered in three categories: Commercial, Non-Profit, or Open.
- Business entries must be in the form of a decorated float. **No cars allowed.**
- Floats entered in the non-profit or open categories may not carry a sign or banner with the name of a commercial business on it. Any float bearing a business name will be considered a commercial float and will be judged as such.
- **NO UNIT MAY HAVE A PERSON DRESSED AS SANTA AS PART OF THEIR ENTRY.**
- Float drivers must carry a valid driver's license and proof of automobile insurance.

ANIMALS

Entries with animals must have a walking scooper (no cars or trucks). All droppings must be cleaned up immediately, and be taken off-site and disposed of properly.

VEHICLES

A limited number of service vehicles (police, fire, rescue units) will be accepted into the lineup. All participating vehicles **MUST** be decorated and incorporate the use of Christmas lights on them.

PAGEANT WINNERS

Local pageant title-holders are welcome to participate in the parade under the following guidelines:

- No individual cars carrying pageant winners will be accepted.
- Individual pageant systems can enter their winners, but the entry must be in the form of a commercial float that follows all parade rules as stated above.

PERFORMANCES

- Marching bands will be permitted to stop in front of the courthouse to perform their holiday routine. Performances should not exceed three minutes in length.
- Due to the large number of parade entries and time constraints, no other groups will be allowed to stop the parade flow to perform.
- Dance groups submitting an entry should prepare a **“moving” routine** that can be performed while traveling along the parade route. Dance groups may not stop to perform at any point along the parade route. The parade must keep moving.

FLOAT JUDGING

Only floats are eligible for prizes. Floats will be judged on adherence to the parade theme, creativity and originality, and use of lights. Prizes for each category are as follows:

Commercial Category

Best Overall: \$150 + \$150 for charity of choice
 Most Original: \$100 + \$100 for charity
 Best Use of Lights: \$50 + \$50 for charity

Non-Profit Category

Best Overall: \$300
 Most Original: \$200
 Best Use of Lights: \$100

Open Category

Best Overall: \$100

Complete registration form for your entry type

- **Service:** (police, fire, rescue) Complete section I
- **Walking:** Complete section II
- **Float:** Complete section III

ATTENTION FLOAT ENTRANTS

All float entries are staged in and around Westminster Church on Main Street. After the registration deadline, you will be contacted by a member of their staff to confirm information about your float and your set-up needs. This information helps our team place your group in the best (and safest) location for staging your float.

We thank our Westminster team for all their help in staging the parade floats.



Submit Completed Registration Forms And \$15 entry fee by Noon on October 31, 2017 to the

Butler Radio Network
 252 Pillow Street
 Butler, PA 16001

No late entries accepted

SECTION I Service Units: Police, Fire, Rescue

Organization Name _____ Contact Person _____

Address _____ City, State, Zip _____

Email (required...print clearly!) _____

Phone _____ Cell _____

The information below is used by our television announcers.

Please fill it out completely BEFORE submitting.

We cannot accept additional information after your entry has been submitted.

If left blank, nothing will be announced while you are on camera.

Department Name _____

Department Chief: _____

Service Area _____

Number of active members _____ Total number of vehicles in service: _____

Number and type(s) of vehicles attending: _____

Other Info for parade announcers _____

**For any parade questions, contact Megan
at the Butler Radio Network at 724-283-1500
Or email meganw@bcrnetwork.com.**

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SECTION II Walking/Dancing Groups Entry Fee: \$15

Fill out the information below completely before submitting. Dance groups should prepare a
“**moving**” routine that can be performed while traveling along the parade route.

No group may not stop to perform at any point along the parade route. The parade must keep moving.

Organization Name _____ Contact Person _____

Address _____ City, State, Zip _____

Email (required...print clearly!) _____

Phone _____ Cell _____

Number of participants: _____

Does your entry include music? No Yes Live Music Recorded Music

Will an amplifier be used? No Yes

Does your entry have animals involved: No Yes

If yes, type(s) and number _____

Is there anything unusual about your entry that we should know about? _____

The information below is used by our television announcers.

Please fill it out completely BEFORE submitting.

We cannot accept additional information after your entry has been submitted.

If left blank, nothing will be announced while you are on camera.

Brief description of business/organization and its purpose/goal: _____

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SECTION II Floats Entry Fee: \$15

Please fill out ALL items below before submitting.

This information is used to determine your group's setup location and position in the parade lineup. Please be as specific as possible to help our team place your group in the safest possible location.

Organization Name _____ Contact Person _____

Address _____ City, State, Zip _____

Email (required...print clearly!) _____

Phone _____ Cell _____

Type of vehicle: Make _____ Model _____ Length _____ ft.

Are you pulling a trailer: _____ No _____ Yes Length _____ ft. (Height limit of 13 feet)

Number of participants: _____ Adults _____ Children _____ On Float _____ Walking

Does your entry include music? _____ No _____ Yes _____ Live Music _____ Recorded Music

Will an amplifier be used? _____ No _____ Yes Instruments: _____

Does your entry have animals involved: _____ No _____ Yes* Type/Number _____

**You must have a walking scooper (no cars or trucks). All droppings must be cleaned up immediately, and be taken off-site and disposed of properly.*

What cartoon will your float be based on: _____

Description of float design/concept: _____

Is there anything unusual about your entry that we should know about? _____

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