

# SPIRIT OF CHRISTMAS PARADE



Presented by



SATURDAY, NOVEMBER 25

5:30PM

2023 Theme:

*The Sights & Sounds of Christmas*

## Entry Registration Form

### ENTRY TYPES

- **Service:** (police, fire, rescue) Complete section I
- **Walking:** Complete section II
- **Decorated Float:** Complete section III

### GENERAL RULES...Please read carefully

- **THEME...***The Sights & Sounds of Christmas.* Parade entries and floats are encouraged to use the parade theme as the basis of their design.
- **NIGHTTIME PARADE...**All entries must incorporate the use of lights on their entry.
- **RAIN, SNOW OR SHINE...**The parade will go on. Please dress accordingly.
- **\$15 FEE...**Each participating group must submit a completed application and registration fee.
- **DEADLINE...**October 31. NO EXCEPTIONS. Entries received after this date will not be accepted.
- **LINEUP & SETUP INFO...**will be sent to each group by November 17 via the email provided on entry form.
- **KEEP PACE...**during the parade. Allow approximately 30 feet between entries. Do not follow too closely or lag too far behind.
- **DON'T THROW CANDY... NO EXCEPTIONS!** *This is a potentially serious liability. If you hurt someone by throwing candy, YOU will be held responsible! Please keep the parade safe for all!*
- **NO SANTAS...**no entry may have a person dressed as Santa.
- **FLOAT DRIVERS...** must carry a valid driver's license and proof of automobile insurance.
- **ANIMAL ENTRIES...**must have a walking scooper. All droppings must be cleaned up and removed.
- **SERVICE VEHICLES...**police, fire, rescue units are welcome to enter, and must be decorated and incorporate the use of lights.
- **PAGEANT WINNERS...** are welcome to participate in the parade as a walking group or by entering a decorated float.

#### NO INDIVIDUAL CARS WILL BE ACCEPTED

**MARCHING BANDS...**will be permitted to stop in front of the television cameras (corner of Main & North) to perform their holiday routine. Performances should not exceed three minutes in length.

**DANCE GROUPS...**should prepare a **"moving"** routine that can be performed while traveling along the parade route. Dance groups may not stop to perform at any point along the parade route. The parade must keep moving.

Submit your form along with the \$15 registration fee (*payable to Butler Radio*)  
by October 31, 2023 to

**Butler Radio | 252 Pillow Street | Butler, PA 16001**

*No late entries accepted*

## SECTION I Service Units: Police, Fire, Rescue

Organization Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Email (required) \_\_\_\_\_

(All correspondence is through email...**PRINT CLEARLY** so you don't miss important information)

Phone \_\_\_\_\_ Cell for day of parade \_\_\_\_\_

**The information below is used by our television announcers to describe your organization.**

All information must be completed **BEFORE** submitting.

We cannot accept additional information after your entry has been submitted.

If left blank, nothing will be announced while your group is on camera.

Department Name \_\_\_\_\_

Department Chief: \_\_\_\_\_

Service Area \_\_\_\_\_

Number of active members \_\_\_\_\_ Total number of vehicles in service: \_\_\_\_\_

Number and type(s) of vehicles attending parade: \_\_\_\_\_

Other Info for parade announcers \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Submit Completed Registration Forms  
by October 31 to

**Butler Radio**  
252 Pillow Street  
Butler, PA 16001

No late entries accepted

For any parade questions, contact Megan at 724-283-1500, or email  
[meganw@bcrnetwork.com](mailto:meganw@bcrnetwork.com).

**SECTION II Walking/Dancing Groups Entry Fee: \$15**

Fill out the information below completely before submitting. Dance groups should prepare a **“moving” routine** that can be performed while traveling along the parade route. No group may stop to perform at any point along the parade route. The parade must keep moving.

Organization Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Email (required) \_\_\_\_\_  
*(All correspondence is through email...PRINT CLEARLY so you don't miss important information)*

Phone \_\_\_\_\_ Cell: for day of parade if necessary \_\_\_\_\_

Number of participants: \_\_\_\_\_

Does your entry include music? \_\_\_ No \_\_\_ Yes Will an amplifier be used? \_\_\_ No \_\_\_ Yes

Does your entry have animals involved: \_\_\_ No \_\_\_ Yes

If yes, type(s) and number \_\_\_\_\_

*You must have a walking scooper. All droppings must be cleaned up immediately, and be taken off-site and disposed of properly.*

**The information below is used by our TV announcers to describe your organization.**

All information must be completed **BEFORE** submitting. We cannot accept additional information after your entry has been submitted. If left blank, nothing will be announced while your group is on camera.

Brief description of business/organization : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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[meganw@bcrnetwork.com](mailto:meganw@bcrnetwork.com).

### SECTION III Floats

**Entry Fee: \$15 Please fill out ALL items below before submitting.**

This information is used to determine your group's setup location and position in the parade lineup. Please be as specific as possible to help our team place your group in the safest possible location.

**CHOOSE CATEGORY:**  Commercial  Non-Profit 501(c)3  Open

Organization Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Email (required) \_\_\_\_\_  
*(All correspondence is through email...PRINT CLEARLY so you don't miss important information)*

Phone \_\_\_\_\_ Cell: for day of parade if necessary \_\_\_\_\_

Type of vehicle: Make \_\_\_\_\_ Model \_\_\_\_\_ Length \_\_\_\_\_ ft.

Are you pulling a trailer:  No  Yes Length \_\_\_\_\_ ft. (Height limit of 13 feet)

Number of participants: \_\_\_\_\_ Adults \_\_\_\_\_ Children

Does your entry include music?  No  Yes Will an amplifier be used?  No  Yes

Does your entry have animals involved:  No  Yes\*

If yes, type(s) and number \_\_\_\_\_

*\*You must have a walking scooper. All droppings must be cleaned up immediately, and be taken off-site and disposed of properly.*

Description of float design/concept: \_\_\_\_\_

**The information below is used by our TV announcers to describe your organization.**

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Brief description of business/organization : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All float entries are staged in and around Westminster Church on Main Street. After the registration deadline, you will be contacted by a member of their staff to confirm information about your float and your set-up needs. This information helps our team place your group in the best (and safest) location for staging your float.  
We thank our Westminster team for all their help in staging the parade floats and ask for your cooperation when they contact you.



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